1. Login to your PowerSchool account – where you initially enrolled in your eLearning class
2. Select the TRANSCRIPT TAB
1. Write down the last 4 characters of your PowerSchool Employee ID number.

2. You will combine it with your last name to create your eLearning Schoology Username ... Lastname.Last4
1. Go to the ALSDE Schoology login page – NOT your LEA login page.

2. Enter your USERNAME (not your email) … Lastname.LAST4

3. Enter your PASSWORD which is the word Student, a period, and the LAST4 of your PS ID (the same LAST4 you used for your USERNAME

NOTE: a) Your Lastname as part of your USERNAME can be upper or lower case (don’t forget the period)
   b) The LAST4 of your PS Employee ID must be entered exactly as it appears in PS (upper or lower)
   c) The PS ID does not use the letter “O” nor the letter “I” … those are numbers 0 and 1